



To: Victor Ketellapper
From: Steven Paris
Date: November 15, 2004
Subject: **OCTOBER 2004 MONTHLY STATUS REPORT**

Task 1 – Scoping Meeting

Task Accomplishments

- There were no activities on this task during the reporting period.

Task Forecast

- No work is anticipated under this task in the future.

Issues

- No issues were identified during the meeting.

Task 2 – Monthly Reports

Task Accomplishments

- The subject report was prepared.

Task Forecast

- Monthly progress reports will be prepared until completion of the project.

Issues

- No issues have been identified in preparation of the Monthly Progress Reports.

Task 3 – Fact Sheets

Task Accomplishments

- There were no activities on this task during the reporting period.

Task Forecast

- Fact sheet translation and mass mailing are not anticipated in the near future.
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Issues

- There are no remaining issues on this task.

Task 4 – Newspaper Advertising

Task Accomplishments

- A public notice provided by the EPA was published in the Denver Post and Rocky Mountain News on Thursday, October 28, 2004. The EPA public notice was translated into Spanish and posted in Hispanic newspapers; La Voz Nueva on Wednesday, October 27, 2004 and El Seminario on Thursday October 28, 2004.

Task Forecast

- Summit will transmit electronic copies of the public notices as published in each newspaper to EPA.

Issues

- Not applicable.

Task 5 – Stakeholder Action Plan

Task Accomplishments

- Data development
 - Continued contacting several sample stakeholders that have not completed questionnaire surveys or responded to a request to participate in an interview.
 - Prepared for and conducted interviews with Jim Weaver and Lorraine Granado. Developed post-interview notes.
 - Revised 'VB-I70 Stakeholder Management Spreadsheet'. (Attached)
 - Made follow-up contacts as appropriate.
 - Responded to comments and inquiries of community stakeholders as appropriate.
 - Created new documents containing email correspondence and imported these into NVivo as appropriate.
 - Status of data development:
 - Completed questionnaire survey and interview: 8
 - Interviews remaining to be completed: 2 (Gloria Shearer, Anthony Thomas).
 - Others that the EPA Site Program Manager decided not to pursue further at this time: 10
 - Analysis:
 - Set up initial first order nodes in NVivo software.
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- Saved completed questionnaire surveys and interview notes as rtf files and imported into NVivo software.
 - Created methodology, research, and analysis journal documents.
 - Coded completed questionnaire survey and interview notes documents.
- Continued consulting with Victor Ketellapper, EPA VB-170 Program Manager regarding issues that have arisen regarding some community stakeholders unwillingness to participate in the study until certain issues are resolved. (see below)
- Activity conducted as addendum to proposed scope of work and budget submitted – travel to and attend and observe Community Working Group meeting on 10/14/04 in Denver.

Task Forecast

- Prepare for and interview Anthony Thomas and Gloria Shearer and develop post-interview notes.
- Import questionnaire survey responses and interview notes into NVivo software and continue coding and analysis.
- Identify 'challenges' encountered to date and how they have been or might be resolved in a systematic manner.
- Continue in-depth analysis.

Issues

- Obtaining completed questionnaire surveys and arranging to conduct interviews has required more effort and duration than budgeted and scheduled in the proposal, and continues to be problematic, although progress is being made. The resolution is two-fold: 1) The EPA Site Program Manager has decided to follow the recommendation that I interview Anthony Thomas and Gloria Schearer who are citizens that have completed the questionnaire survey or responded to that request, and NOT to continue contacting other sample stakeholders who have not been responsive in various ways; and 2) request a corresponding modification of budget and schedule.
- The various difficulties in obtaining the desired participation from other sample stakeholders has been discussed in previous progress reports, with one exception. The exception is Fernando Pinata, consultant under contract to Groundwork Denver, who seemed enthused and committed to participating fully who stated that he would complete and return a questionnaire survey, but who has not done so.
- Attending the Community Working Group meeting and observing stakeholders are activities that are beyond the proposed scope of work and budget. The consultant agreed that attending this meeting would be an extremely useful data set. This may be billed as an amount in addition to the contracted ceiling.



- Challenges encountered to the present have not been addressed systematically. The consultant agreed to identify these in a comprehensive manner and how they have been or might be resolved for discussion with the EPA Site Program Manager.

Task 6 – Revision of the Community Relations Plan

Task Accomplishments

- There were no activities on this task during the reporting period.

Task Forecast

- In September, the CIP electronic file provided by EPA will be corrected so that it matches the hardcopy of the February CIP.

Issues

- The updating of the CIP electronic file to match the hardcopy of the February CIP is out of scope. Victor verbally agreed to this finding.

Project Costs

EPA VB/I70 Ph 2 WE 8/01/04		Budget	Total Costs
	EPA VB/I70 Ph 2		
	Task 1 Mtg	\$1,130	\$284
	Task 2 Monthly Rpts	\$2,194	\$673
	Task 3 Fact Sheets	\$17,476	\$984
	Task 4 Advertising	\$8,048	\$441
	Task 5 Stake Act Pln	\$28,577	\$22,228
	Task 6 Rev CRA	\$7,499	\$482
	Total EPA VB/I70 Ph 2	\$64,923	25,092

Accruals as of 11/07/04

One-Day Symposium
 Friday December 3, 2004
 Harvard Design School

Symposium Title:
PROJECTING RECLAMATION IN DESIGN
P-REX (Harvard Design School Project for Reclamation Excellence)
 (11 speakers, 2 Q&A/panel discussions)

Time	Activity/Speaker
8:00AM-9:00AM Rm. Portico 123	<i>Sponsor/Speaker Breakfast: 1.0 hour</i> Introduction: Alan Berger, Associate Professor, P-REX Director Welcome: Russell Sanna, Associate Dean, GSD
9:10AM-9:30AM Piper Auditorium	Introduction: Alan Berger (20 minutes), Ideas and Goals of P-REX
MORNING Session One 9:30AM-12:30PM	Session I-Policy and Design: Future Directions and Programs (6 speakers)
5 minutes	Introduction of speaker and Image set-up
9:35AM-10:00AM Speaker 1	Jeffrey D. Jarrett (25 minutes)- Director, Office of Surface Mining, U.S. Department of the Interior <i>"On-the-ground results of award winning reclamation: 27 years of integrating reclaimed mine sites into the landscape"</i>
5 minutes	Introduction of speaker and Image set-up
10:05AM-10:30AM Speaker 2	Victor Ketellapper (25 minutes)- U.S. Environmental Protection Agency, Region VIII, Superfund Program/ Project Manager <i>"Landscape Reclamation Challenges at Superfund Sites: The Superfund Redevelopment Program"</i>
5 minutes	Introduction of speaker and Image set-up
10:35AM-11:00AM Speaker 3	T. Allan Comp (25 minutes)- U.S. Department of the Interior, Office of Surface Mining: Watershed Assistance Team <i>"Science and the Arts in Public Reclamation: Both Necessary, Neither Sufficient"</i>
5 minutes	Introduction of speaker and Image set-up
11:05AM-11:25AM Speaker 4	George Antoniuk (20 minutes)- Manager, Management of Abandoned Aggregate Properties Program, Ontario, Canada <i>"The MAAP Program - Small Scale Perspectives with Large Scale Implications"</i>
5 minutes	Introduction of speaker and Image set-up
11:30AM-11:50AM Speaker 5	Belinda Arbogast (20 minutes)- U.S. Geological Survey/Physical Scientist <i>"Creating a landscape design agenda in a scientifically based mining world"</i>
5 minutes	Introduction of speaker and Image set-up
11:55AM-12:10PM Speaker 6	Caroline Digby (15 minutes)- Development Director, Post-Mining Alliance <i>"Post-Mining Alliance - Building Partnerships for Post-Mining Regeneration"</i>
Panel Discussion and Q&A End by 12:30PM	Moderated by Robert Micsak (20 minutes)
12:30-1:15PM	Faculty/Speaker Lunch Break in Gund Hall Café (bring ID tag)
Time	Activity/Speaker

AFTERNOON Session Two 1:20PM-2:30PM	Session II-Contemporary Technologies and Design: Digital Reclamation (2 speakers)
1:25PM-1:30PM	Introduction: Alan Berger (5 minutes)
5 minutes	Introduction of speaker and Image set-up
1:35PM-2:00PM Speaker 7	Billie Clark Jr. (25 minutes)- Manager, National Technical Innovation and Professional Services Program, Office of Surface Mining, U.S. Department of the Interior <i>"Real-Time Coal Mining and Reclamation: OSM's Technical Innovation and Professional Services (TIPS) Program"</i>
5 minutes	Introduction of speaker and Image set-up
2:05PM-2:30PM Speaker 8	P-REX Researcher (25 minutes) <i>"Simulating Reclamation: Representing and Interfacing Data in Designing Post-Mining Scenarios"</i>

AFTERNOON Session Three 2:40PM-5:30PM	Session III-Altered Landscapes and Design: Evolutionary Strategies (3 speakers)
2:40PM-2:45PM	Introduction: Alan Berger (5 minutes)
5 minutes	Introduction of speaker and Image set-up
2:50PM-3:15PM Speaker 9	Peter del Tredici (25 minutes)- Senior Research Scientist, Arnold Arboretum of Harvard University; Lecturer in Landscape Architecture, Harvard Graduate School of Design <i>"Rebuilding Ecological Networks in a Changing World"</i>
5 minutes	Introduction of speaker and Image set-up
3:20PM-3:50PM Speaker 10	Dorion Sagan: (30 minutes)- Sciencewriters, General Partner <i>"What is Mine is Mine and What is Yours is Mine: Engineering in its Natural Context"</i>
5 minutes	Introduction of speaker and Image set-up
3:55PM-4:40PM Speaker 11	Frederick Turner: (45 minutes)- Founders Professor of Art and Humanities, University of Texas at Dallas <i>"Valuing Alteration"</i>
Panel Discussion and Q&A 4:45PM-5:15PM	Moderated by Alan Berger (30 minutes)
Closing Remarks 5:20PM-5:30PM	Alan Berger (10 minutes)
6:00PM	Speaker Dinner by Invitation at Faculty Club